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Job details

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13040BR

Posting Title

Engineering Project Manager, EPM

City

Stow

State or Country

MA

Requirements

Are you looking for an opportunity to combine your technical background and strong business acumen in a program management role? If you like working with new technologies and innovative products, then we would like to talk with you.

As a member of the Automotive Systems Division's (ASD) Program Management Office you will support development of our next generation of innovative technologies and products for use in future vehicle manufacturers' audio systems. You will have the opportunity to manage diverse projects and processes associated with new product development and achieving more efficient operations for ASD R&D.

Responsibilities include:

- Execute and manage R&D Lean Enterprise project collection, prioritization, and monitoring system
- Manage individual Lean Enterprise projects as assigned
- Facilitate ASD Change Control Board meetings, documentation, and follow-up; seek and implement ongoing process improvements
- Define and execute an audit process for project documentation according to TS16949 requirements; identify and propose process improvements as necessary to maintain compliance
- Evolve development processes and documentation to maintain alignment with ongoing improvements and fiscal year adjustments
- Own R&D department Sharepoint site governance and administration
- Manage quarterly collection and analysis of resource supply and demand data to ensure accuracy for executive Portfolio Review Board meetings
- Support new core product development programs as necessary

Skills

To be successful in this role the experience and skills you will need include: 0-5 years work experience, some business and program management related courses desired, working understanding of PMBOK, Lean Six Sigma experience strongly desired, advanced knowledge of MSOffice applications Excel, Sharepoint, Project, etc., excellent verbal and written communication skills, strong presentation skills.

Education

Engineering related bachelor's degree.

Job CategoryEngineering - Other
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